

# RENTAL CONTRACT

BY

TRUE WEST LLC d/b/a ALADDIN THEATER

3116 SE 11TH

PORTLAND, OREGON 97202

503.234.9694

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**DATE:**

**DATE OF EVENT:**

**CLIENT NAME (Licensee):**

**ORGANIZATION:**

**PHONE:**

**email:**

**Local contact:**

**EVENT NAME:**

**DESCRIPTION OF EVENT:**

**TICKET PRICES:**

**RENTAL RATES:**

\$1650.00 (includes house sound and lights)	Venue Rent
\$200.00 (\$20/hr overtime)	Production Manager
\$150.00 (\$20/hr overtime)	Sound Technician
\$150.00 (\$20/hr overtime)	Lighting Director
\$100.00	House Manager
\$120.00	Door Personnel (2)
\$120.00	Security (2)
\$75.00	Box Office

**General Info:**

- The Aladdin Theater capacity is 620. Any complimentary tickets issued will reduce this capacity.
- The Aladdin Theater requires there be at least one intermission, no less than twenty minutes long.
- There is no smoking allowed in the building (theater, lobby, bathrooms, stage, etc...)
- The show will start at 8:00pm (Doors open at 7:00pm).
- Age restrictions may apply to your event. Please check with the General Manager, Tom Sessa, before your event goes on sale.
- Any expenses incurred by the Aladdin Theater for catering, advertising, backline, barricade, passes, towels, risers, extra staffing, etc. will be added to the rental bill.
- The Aladdin Theater production manager is Nick Van Nood. All day of show arrangements, scheduling, etc. must be set up through Nick. He can be reached at 360.771.0466.
- No open flame of any kind is allowed on the stage or anywhere in the Aladdin Theater.
- There will be an additional \$200.00 cleaning charge for any show using confetti or any other substance like confetti.

**Deposit:**

- A \$750.00 deposit is required to confirm a date.
- The reservation deposit will be retained if your reservation is canceled for any reason.
- If for any reason beyond the control of the owners, the hall is not available for your event, your sole remedy will be to have all rental fees and deposits refunded to you.

**Overtime/Additional days:**

- All employees are subject to overtime charges after 8 hours. All production crew will be billed at \$20 per hour after 8 hours. All FOH crew will be billed at \$15 per hour after 8 hours.
- Additional tech rehearsals, scouting meetings, or any other additional hours or days, not on the rental date, will be billed to your rent at \$100 per hour for the room.
- Any additional staffing needed, that is not on the day of show, will be billed at \$25 per hour for each staff member.

**Ticketing:**

- All shows are general admission unless otherwise agreed upon.
- The Aladdin Theater is to receive 10 comps for every event, above your capacity.
- Tickets will be sold through Ticketmaster and at the Aladdin Theater Box office. Renter is free to sell Ticketmaster tickets on their own as well, but must set this up through Ian Heath, the Aladdin Box Office manager.
- The total balance is due the day of your event. If ticket sales are minimal the total amount due must be paid before doors open.

**Merchandise:**

- Merchandise rate is 30% - Venue sells or 20% Artist sells.

**Concessions:**

- The Aladdin Theater retains the right to serve all food, drink and alcoholic beverages.
- No outside food or drink is allowed into the Aladdin Theater.

**Insurance:**

- The owners do not take responsibility for the actions of your guests. It is your sole responsibility to maintain adequate insurance coverage (naming the True West LLC as additionally insured) for the event and to comply with all applicable city, county, state, and federal regulations. We can provide insurance at the rate of \$300.00.
- Licensee is responsible for any damage to the building, Fixtures, or equipment that result from negligence of the licensee.
- Licensee will defend the owners, their agents and employees from any claims arising out of your use of the hall for your event, including attorney fees.
- The Aladdin Theater is not responsible for any personal property left in the hall after your event.

**Advertising:**

- Advertising is not included in the rental price. Aladdin Theater is not responsible for advertising your show.
- Space may be purchased in the Aladdin Theater strip ads for an additional cost.
- There is no charge for the show to be listed on the Aladdin Theater web site.
- There is no charge for the show to be listed in 2 Aladdin Theater e-blasts.

I have read and agree to all the conditions in this contract. Please initial after each entry.

Signature(Licensee)\_\_\_\_\_Date:\_\_\_\_\_

True West LLC(Licensors):\_\_\_\_\_Date:\_\_\_\_\_